

Village of Bolingbrook
BCT Commission Regular Monthly Meeting Minutes - August 12, 2024

Meeting called to order at 7:40 PM by Dave Tomsy (Village Liaison)

Present: Aamer Abdul-Jaleel, Ed Przyzycki, Gabriel Fonseca, Marcie Spencer, Mike Jacobs, Monte Larrick

Village Liaison: David Tomsy

Not Present: Flo Kolecyck-Yap

Visitors Present: None

Motion to approve the minutes of July 8, 2024 meeting by Gabe F and second by Aamer A, motion passes

Motion to approve today's agenda by Mike J and second by Aamer A, motion passes

Visitors to be heard: None at this time.

New Business:

a. Production Crew Roles and Responsibilities Upcoming Program Coverage

i) Jubilee Coverage – Friday August 16th to Sunday 18th

- (1) Split shift coverage options available due to duration of event. Jeff will be director / Eva Koureta, newly hired Village Production Media Assistant, to be on hand
- (2) Email sent out by Dave with shift coverage (A & B) for all 3 days; team requested to confirm availability

ii) On Stage Board Meeting on Aug 27th

- (1) Mike J, Gabe, and Aamer, Eva confirmed (Ed optional)
- (2) 7:30pm on-start, crew call at 5pm

iii) Commission Coverage

- (1) Wed Night concerts – need exists due to intern going back to school / university
- (2) Sept 8th – Pathways Parade coverage and post-parade coverage is needed
 - (a) Cannon ops – 2, Robotics ops
- (3) Harvest on the Hill-TBD
- (4) Eva to assist in development, growth and innovation process of BCT for the Village

b) New Program suggestions

i) Bringing back the *Buzz*-Highlighting businesses, non-profits, and commission meetings happening across town. Requires extensive planning, coordination, and pre-scripting efforts

- (1) Marcie and Aamer to expressed willingness to lead the re-launch (co-anchoring)
- (2) Knowledge transfer needed from old Buzz Team

ii) Gimbal camera in addition to regular cameras

- (1) Discussion on opportunity for combination of both technologies during coverage
- (2) Use of each footage captured with these technologies to create final production

Old Business: No discussion

Commission Reports: Discussion ensued on shadowing and training opportunities. Commission commitment is necessary to learn the conceptual, creative and technical side of BCT as well as the new platform: Cablecast.

Motion to adjourn by Gabe F second Mike J by all were in favor. The meeting adjourned at 8:50 PM.

Next Meeting: Monday, September 12, 2024, at 7:30 PM.