

Village of Bolingbrook
BCT Commission Regular Monthly Meeting Minutes (May 13, 2024)

Meeting called to order at 7:31p by Dave Tomsy (Village Liaison)

Present: Aamer Abdul-Jaleel, Gabriel Fonseca, Mike Jacobs, Monte Larrick, Ed Przyzycki, Marcie Spencer (7:56p), Flo Kolecyck-Yap

Village Liaison: David Tomsy

Not Present: Kevin Stewart

Visitors Present: Mike Martin, Mike Goldman

Motion to approve the agenda by Mike Jacobs, second by Flo Kolecyck-Yap, All were in favor.

Motion to approve the April 8, 2024, minutes by Flo Kolecyck-Yap, second by Mike Jacobs, All were in favor.

Visitors to be heard: None.

New Business:

- a. **Commissioner Communication:** Gabriel discussed the Telegram App, and Aamer discussed the Signal App for Android/iPhone. Ed said the primary requirement is for producers to confirm commissioner availability for shoots. Discussion regarding the use of text vs. email proceeded. Motion by Gabriel to leverage email provided on file as the primary means of communication among commissioners, pending a review of other options. Motion seconded by Aamer. Flo made a motion to amend the current motion to include "BCT" in the subject line of the email and to have recipients respond within 48 hours, seconded by Mike Jacobs. All were in favor of the original motion, with the amendment, motion passes.
- b. **Upcoming Program Coverage**
 - a. **Bolingbrook Mental Health Awareness Wed May 15th 6p.** At the community center. Aamer and Gabe will be on camera.
 - b. **Bolingbrook Public Works Open House May 18th 9am-2p.** Ask to get snippets (B-Roll) Ed will produce. Marcie is available as the interviewer. Ed/Flo on camera. Coverage for a short web teaser and an under 30-minute version. Gabe and Flo are interested in editing.
 - c. **BHS High School Graduation May 20th 6:30p:** Ed will be there at 2:45p. Truck/Fiber shoot with some robotics. Flo is available. Mike Jacobs, Gabriel. Mike Martin as a volunteer is also available. More details will follow.
 - d. **Memorial Day Monday May 27th 11am.** Mike Jacobs to produce, Flo, Monte, Gabriel, are available. Mike Martin as a volunteer is also available. 9am Crew Call.
 - e. **Wednesday June 5th is 1st Wednesday Night Concert** – may include pavilion coverage. Details to follow.

Old Business:

- a. **BCT New Program Equipment update:** Target is June 1st for Cablecast cutover system.

Commission Reports:

- a. Chair- Open
- b. Village Liaison- Dave Tomsy (Thank you to new commissioners! Please follow through on communication, please remember to be on-site at crew call)
- c. Commissioners (Flo asked about concert coverage. Aamer offered voiceover and on-camera assistance. Monte and Dave discussed scriptwriting for Cablecast rollout)

**Motion to adjourn by Flo Kolecyck-Yap second by Aamer Abdul-Jaleel, all were in favor.
The meeting was adjourned at 8:34 pm.**

Next Meeting: Monday, June 10, 2024, at 7:30pm.